

# MyScreeningReport.com®

## Privacy Policy

This privacy notice will answer questions regarding our handling of sensitive personal identifying information (PII) or business information that an applicant has voluntarily provide or that we collect as authorized by an applicant. Our company is committed to maintaining the privacy of an applicant's information in accordance with the best practices and applicable laws.

### Information We Collect

We collect personal and business information:

1. When an applicant calls, faxes, emails or visits our website to request information or customer service; and
2. When a rental or employment application is completed and submitted for processing, wherein we collect address history, dates of birth, social security numbers, driver's license numbers, email addresses, employment history, and other personal information: and
3. When we perform consumer credit inquiries, search public records, conduct rental housing and employment verifications, etc.

### Use of Collected Information

Personal and business information collected or developed by us is used solely to respond to your request for your screening report.

### Information Disclosure

Information obtained as part of the screening process is shared with the credit bureaus and others only to the extent necessary to complete your screening report, and to the landlord or employer designated by you and certified as having "Permissible Purpose," under state and federal consumer reporting law.

### Security Policy

Access to your personal or business information is limited to employees who require such information to screen a rental or employment application. We maintain strict physical, electronic, and administrative security to protect your information. Any third parties (credit bureaus, public records data providers, etc.) with whom we share personal information (as required to process the application) are bound contractually and by state and federal law to similarly safeguard your information.

### Reviewing and Correcting Your Information

Upon your written request you have the right to review and correct any information we have about you.

### Opt-out Provision

We do not share your information except to process your application as instructed by you, so there is no need to "opt-out."

### Questions, Problems, or Disputes

We are committed to promptly address any questions or concerns you might have. [Contact Us](#)

This policy is provided to you in accordance with the privacy best practices and any laws that may be applicable to our company.

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